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|  | Emillyn Ssuubo  **Economist** | | |  |
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| Address Plot 75 Bahai road,  Kampala- Central  Region, UG  +256 703285443 [emillynssuubo@gmail.com](mailto:emillynssuubo@gmail.com)  LinkedIn -linkedin.com/in/emillyn-ssuubo | | Profile I am a passionate and self-motivated recent graduate of economics with a strong background in Calculus 1,2,3 and Statistics. Seeking to grow my knowledge and expertise in Economics to grow my career. I am passionate about economic growth and development and would love a chance to take part in the economic development of my country. During my under graduate internship at the National Planning Authority (NPA), I took part in the research to do monitoring and evaluation for the performance of Universal Primary Education (UPE) for the past 20 years and this report was used by the responsible stakeholders to review the policies regarding above named program. | | |
| Key Skills MS Office Applications  Advanced Excel Financial Analysis using Excel  Data Analysis using Excel, R, Python and Stata.  Activities and Interests  Literature  Economic Discussions  Music  Travel  Languages  Native in English  Other Languages  Luganda  Lusoga  Rukiga | | Education *Sept 2016 - Jan 2020* **Bachelor of Science – Economics**  Makerere University  **CGPA: 3.26, 2:2 Honours**  Nov 2010 – Feb 2011  **Uganda Advanced Certificate of Education | Uganda Certificate of Education •** Iganga, UGIganga Secondary School **(UACE) (UCE)** | | |
| Research Experience **National Planning Authority • Kampala, Uganda, July 2017—Sep 2017**  ***Researcher.***  ***-*** Partipated in monitoring and evaluation for the Universal Primary Education (UPE) program. The findings from this evaluation were used by the ministry of education to improve policies in this program and one of them was to increase the capitation grant for each pupil from 5,000ugx to 10,000ugx. This greatly improved pupil’s welfare. | | |
| Leadership Experience ***Watoto Church Limited • Kampala, Uganda, Jan 2020 - December 2020***  ***-*** Head a team of 5 volunteers, assign tasks, ascertain need for new volunteers and request thereof, receive new volunteers and oversee their welfare. Together with my team, we were able to diligently organize and update the finance records and archives whose turnaround time was just in time for the annual Audit. | | |
| Work Experience **Finance Trainee • Watoto Church Limited • Kampala, Uganda, Sep 2019—Present**  **-** Executing bank correspondence with about 6 banks, facilitating account opening, online banking user setup and signatories’ user training, ensuring that all bank account set ups and cash movements are following the agreements and right procedure.  **-** Carry out reconciliation of our investment schedule and portfolio across 5 investment managers to ensure a true picture of the ministry’s investments.  **- I**dentifying trends in financial performance and providing recommendations for improvements. This has led to a 5% growth in the ministry’s savings.  **-** Coordinating with other members of the finance team to review financial information and forecasts. This led to timely annual planning and budgeting leading to a reduction of management letter issues by 10%.  **Customer Care Assistant • Total Namanve Bonjour Shop • Kampala, Uganda, Sep 2018 — Aug 2019.**  **-** To enter daily purchases of about 60 customers on average into the quick books point of sale system, manage records and compile and maintain monetary reports.  **-** Maintain supplies inventory by checking stock to maintain inventory level at about 80%, anticipating needed supplies and placing orders to supplies as per the customer needs.  **-** Establish working relationships with customers to ensure customer retention and inform them about the on-going promotions. The increased customer satisfaction saw the monthly sales rise from 11,000,000ugx to 15,000,000ugx.  **-** To aid in training new cashiers and ensuring quality customer service always.  **Intern • National Planning Authority • Kampala, Uganda,** **July 2017—Sep 2017**  **-** Participate in the macro-economic analysis and forecasting to influence national planning and this greatly improved my analytical skills and broadened my knowledge and exposure in regard to national planning.  **-** Participate in the analysis of National and Sector development policies and plans of up to 15 Ministries, Departments and Agencies (MDAs) of government.  **-** Undertake the task of incorporating the Sustainable Development Goals (SDGs) in the National Development Plan 2 (NDP 2), with the continued help of my supervisor. This helped to inform the NDP 2, and hence keeping the national planning aligned to the SDG’s. | | |
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